

一般書留、簡易書留又は配達記録郵便のいずれかの方法で送付する事。

## 封筒について

- ・ 郵送用封筒 . . . 内封筒と入札参加申請書とその他提出書類を入れる。

The diagram shows a 3D perspective of an envelope. The front side (表面) contains the following information: a zip code '937-8799', a box for '切手' (stamp), and the recipient '魚津郵便局留' (Iizumi Post Office). Below this is the recipient's name '魚津市長(財政課)あて' (Mayor of Iizumi City (Finance Section)). A red box with the text '朱書きする事。' (Write in red ink) has an arrow pointing to the recipient's name. Below the name is the text '入札書在中' (Bidding documents in progress) and '工事名 ○○○○○工事' (Project name: ○○○○○ project). The back side (裏面) contains fields for '住所' (Address) and '商号又は名称' (Company name or name), each followed by three circles representing characters.

- ・ 内封筒 . . . 入札書と積算内訳書を入れ、糊付けする。

The diagram shows an inner envelope. The front side (表面) contains the following information: '入札番号 第 号' (Bid number: No. ), '工事名 ○○○○○工事' (Project name: ○○○○○ project), and '工事場所 魚津市 地内' (Project location: Iizumi City, local area). Below this are fields for '住所' (Address) and '商号又は名称' (Company name or name), each followed by three circles representing characters. The back side (裏面) has three red dashed circles, each containing the character '印' (Seal), indicating where to place seals.

※ 縦書き、横書きどちらでも可。